

Please find below our Concierge Service Fees for the range of services offered by Encore Journeys:

Effective 01 March 2013

\$100 per itinerary

Concierge Planning Fee

Creating unique travel itineraries is our specialty. For detailed quotations providing tailored recommendations for custom designed tours, a non-refundable planning fee applies. Should you proceed with booking, this fee is credited towards your trip.

International Airline booking Trans Tasman Airline booking Domestic Airline Booking		\$120 per ticket \$50 per ticket \$30 per ticket \$30 per ticket
Foreign Domestic & Intra Europe Packages		\$140 per person
Cruise		\$120 per person
Rail		\$35 per person
Hotels		\$35 per hotel
Deposit	International Travel	\$150 p/person
	Domestic & Trans Tasman Travel	\$75 per person
	In addition to fees charged by operators	
Cancellation Fee	International Travel	\$150 p/person
	Domestic & Trans Tasman Travel	\$75 p/person
	In addition to fees charged by operators	
Amendment Fee	International Travel	\$50 per person
	Domestic & Trans Tasman Travel	\$35 per person
	After bookings confirmed and in addition to fees charged by operator	
Visa Processing Fee	In addition to Consular & courier charges	\$40 (1-4 persons)
Frequent Flyer Bookings	International Travel	\$150 per ticket
	Domestic & Trans Tasman Travel	\$60 per ticket
Credit Card Administration Fees	Visa, MasterCard, American Express	2.5%
Cheque Payments	Cheques only accepted when 7 days clearance is given	
Refunds	No cash refunds	

Note: All Concierge Service Fees are subject to a Goods & Services Tax (GST).