

Honeymoons

by

ENCORE JOURNEYS

REGISTRY SERVICE GUIDE



It's not where you go, *it's who you travel with*

CHARLES M. SCHULZ



What better way to begin your future together than enjoying a honeymoon which will create memories that last a lifetime. Whether exploring romantic cityscapes together or retreating from the world to an island paradise, Encore Journeys has the expertise and experience to hand craft your perfect honeymoon.

In addition to creating travel arrangements for exceptional bespoke honeymoons, Encore Journeys can also provide couples with our Honeymoon Registry service:

- Up to 100 complimentary Honeymoon Registry Cards for inclusion with your wedding invitations
- A complimentary Honeymoon Registry Website for your guests to easily register their gift contributions
- Peace of mind that you are dealing with an AFTA & ATAS accredited Australian travel agency with all guest contributions held in the Encore Journeys Client Trust Account
- There is no fee for our Honeymoon Registry service when couples book their honeymoon through Encore Journeys

Planning your *Honeymoon Registry*



STEP BY STEP

Contact Encore Journeys to create your Honeymoon Registry



Provide the details for your complimentary Honeymoon Registry Cards and Website



Post the Registry Cards and/or email the Website link to your guests



Guests register their details via the Website and make gift contributions



Guest contributions are held in the Encore Journeys Client Trust Account



The Honeymoon couple are provided with a Guest Contributions Report



Our Private Travel Concierge creates your dream honeymoon!



Complimentary

Honeymoon Registry Card

Encore Journeys has designed elegant Honeymoon Registry Cards which can be personalised to send to your guests with your wedding invitations. The complimentary Honeymoon Registry Cards are 105mm x 155mm and are printed on 300gsm uncoated stock.

As part of our service, we provide up to 100 complimentary cards which are free of charge – this includes personalising the wording on the card as well as printing costs. If couples require more than 100 cards, Encore Journeys can provide a quote for the additional printing cost.

Note: Postage costs to send the cards to guests is the responsibility of the Honeymoon couple.

all our love

Oliver + James

We hope you can join us on our wedding day. Your company in our celebration is far more important to us than any gift. Enjoying a honeymoon which will create memories that last a lifetime is how we wish to begin our future together, so we have arranged a honeymoon registry with Encore Journeys, should you wish to contribute with a gift.

Our Honeymoon Registry will remain open until 12 July, 2018. To contribute please visit: encorejournays.com/our/honeymoonregistry

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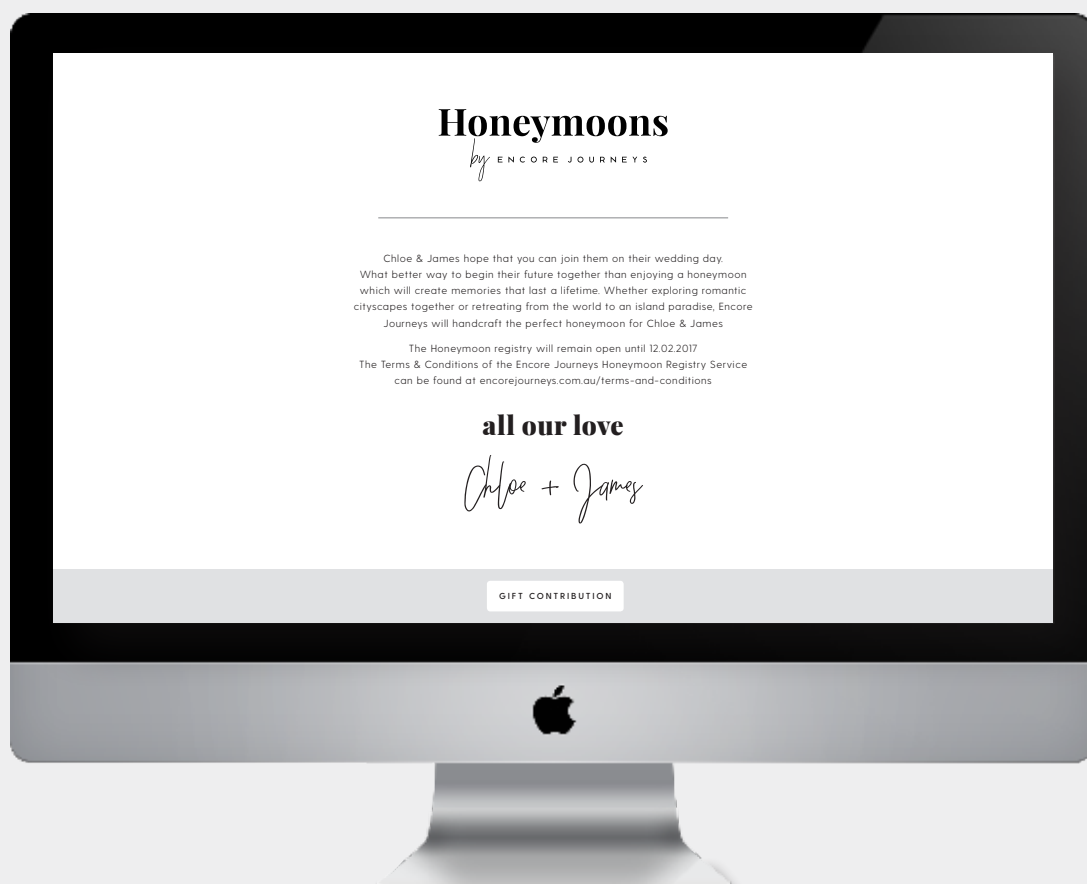
Complimentary

Honeymoon Registry Website

Encore Journeys creates a personalised Honeymoon Registry Website where your guests can register their details and make their contribution to your registry. Guests have the option to pay via EFT to our Client Trust Account or online using our secure credit card payment platform.

Details of this website are included on the printed Honeymoon Registry Cards (if you wish to post these to your guests) but we also provide you with an image tile that you can email to your guests which links to your website.

As part of our service, we provide this website free of charge – this includes personalising the wording on the website.



Registry

Form

YOUR WEDDING & PREFERRED CONTACT DETAILS

Couple's First & Last Name

Date of Wedding

Contact Name

Email

Mobile

HONEYMOON REGISTRY CARDS & WEBSITE

Card Orientation

Landscape

Portrait

Wording

Sample wording

Our own wording (max 100)

Number of cards required

Registry Closing Date (We recommend one week after the wedding)

__/__/_____

We anticipate it will take 3 working days from receipt of all information outlined in this guide to supply you with a proof for your approval. Following approval, please allow up to 10 working days for printing and delivery of the cards and creation of website.

The Encore Journeys Concierge Team is happy to assist should you have any queries regarding the Honeymoon Registry service, please contact us on 1300 080 822.

Please email the completed form to honeymoons@encorejourneys.com.au



Guest

Contributions Report

Encore Journeys recommends that your Honeymoon Registry remains open until one week after the wedding. Once all the contributions have been collected and the closing date has passed, we provide you with a Guest Contributions Report showing the total value of your registry.

Then it's onto the fun part! Our Private Travel Concierge works with you to create the perfect honeymoon!

CONTRIBUTOR	AMOUNT
Jessica Riley	200.00
Kara & Denis	350.00
Kelly Cane	150.00
Julie & Evan	90.00
Cara & Pete	300.00
Marija & Fil	200.00
Julie Kals	320.00
Steven & Kate	100.00
Amy Kennedy	300.00
Louise Cuff	200.00
Cara Stewart	500.00
Jake Harper	250.00
Leah & Carl	300.00
Kathy Chapman	100.00
Jodie Burrows	200.00
Total	5260.00



Terms

& Conditions

The Honeymoon Registry is operated by Encore and Brown Pty Ltd trading as Encore Journeys. To use this service, the Honeymoon couple must agree to our terms & conditions as set out below:

1. There is a minimum contribution amount of AUD\$50 and there is no maximum contribution amount.
2. Contributions to the Honeymoon Registry are held in the Encore Journeys Client Trust Account and are used solely for the Honeymoon couple.
3. The Honeymoon couple may elect to keep their holiday destination confidential from contributors.
4. The specified closing date for contributions to the Honeymoon Registry is at the discretion of the Honeymoon couple. Our recommendation is one week after the wedding.
5. Payment for contributions can be made by bank transfer, debit or credit card. A Credit Card Administration Fee of 1.69% + GST for Visa, 2.14% + GST for MasterCard and 1.65% + GST for American Express will apply.
6. Once all contributions have been collected and the closing date has passed, the Honeymoon couple will be notified in writing of the total value collected in their account and provided with a Guest Contributions Report.
7. A deposit amount (determined by the supplier/s used to provide the travel arrangements that the Honeymoon couple selects) will be due at the time of booking. In certain cases, payment may be required in full at time of booking. If insufficient funds have been collected in the Honeymoon Registry account by the date that the deposit or full payment is due, it will be the responsibility of the Honeymoon couple to ensure that the amount required is paid in full and on time.
8. Once all costs for the honeymoon have been met, if contributions exceed the value of the travel arrangements selected by the Honeymoon couple, or if contributions are made after the closing date, the following options will be available:
 - a. The remaining monies can be utilised to purchase an Encore Journeys Gift Certificate for future travel arrangements (monies are held in the Encore Journeys Client Trust Account).
 - b. The remaining monies can be refunded to the Honeymoon couple.
9. In the event that the couple should decide not to book a honeymoon through Encore Journeys, the Honeymoon couple must notify Encore Journeys in writing and is not effective until such notification is received by Encore Journeys. An Encore Journeys service fee will be imposed. The service fee will be determined at that time and is at the discretion of Encore Journeys, but will be no greater than AUD\$250 per person. The service fee is an estimate of Encore Journeys' costs and expenses in relation to a cancellation. The Honeymoon couple acknowledges and agrees that this service fee is reasonable.
 - a. Once the service fee has been agreed, a refund of the remaining monies will be made to the Honeymoon couple. Encore Journeys will not be responsible for returning any monies to individual contributors.
10. In the event of a cancellation of travel arrangements that have been booked for the honeymoon, the Honeymoon couple must notify Encore Journeys in writing and is not effective until such notification is received by Encore Journeys. Any refunds will be calculated in accordance with the cancellation terms and conditions of the supplier/s used to provide the travel arrangements that the Honeymoon couple selected and the Encore Journeys service fee as outlined in Clause 9.

